



Poe GT/AIG Basics Magnet Elementary Transitions Resource for Military Connected Families

INBOUND CHECKLIST

- Access and complete registration packet
- Proof of Residency
- Birth Certificate
- Immunization Record
- Prior School Information
- Most recent report card
- Custody Papers - if applicable

OUTBOUND CHECKLIST

- Notify school that your child will be leaving within 2 weeks of deployment
- Have a copy of the most recent report card
- Have copies of current IEP, 504 AIG documentation
- If you are PCSing overseas, please contact Ms. Register to coordinate the record transfer